Dear Families of Trimpe,

Welcome to 7th grade at Trimpe Middle School! My name is Nancy Butterfield and I will be your child’s Language Arts teacher. I am looking forward to working with you and your child. The following information is to ensure a better understanding of the procedures, expectations, and material to be covered during the 2016-2017 school year:

**Objectives**

Students will have 3 writing units throughout the school year (narrative, informative and argumentative). We will read texts within each unit that will enhance the students’ writing.

**Materials To Bring Class**

Reading Comprehension Booklet

Novel/Book

Spiral Notebook or binder with loose leaf paper

Two-pocket folder

Agenda/Planner

Daily Homework

Pencil/Pen/Highlighter

**Homework/Grading**

Grading System

• Grading is based on a point system. Every assignment, project, quiz,

and test will have a point value. These points will go into your overall

total. Certain activities will be worth more than others. **The only**

**way to get no points at all is to turn in no assignment, to get not a**

**single answer right on a test, or to be caught cheating.** In every

other instance, you have an opportunity to accumulate points.

• In addition to points earned for actual work, students will given a weekly writing grade that is based on effort and participation. Please encourage your student to always work hard in class

• Because I want students to know where they stand at all times, I will

enter grades in a timely manner and students and

parents/guardians may view grades using PowerSchool.

**Classwork** assigned is due the next day unless otherwise noted

To receive full credit, homework must be completed and turned in at

the beginning of each class period. Homework is posted daily in classroom and students will write down the assignments or reminders of upcoming events in their agendas.

**Book Projects/Evaluations** will be assigned each quarter. Each student should be reading for at least 20 minutes outside of class each day. Just like with anything else, reading takes practice. Late projects will result in a lower grade.

Use PowerSchool to monitor your child’s progress (Student ID

and password are issued by office)

**Communication**

Parents and students may use the Trimpe Website to get

information about homework and other upcoming events.

To contact me, parents may email me at nbutterfield@bethalto.org or call

the school 377-7240 ext. 115

**Classroom Expectations**

**Rules Posted in Classroom**

1. **Be on time, on task, and prepared EVERYDAY. #chargelaptops #bringmaterials**
2. **RESPECT the teacher, yourself, others, and classroom.**

**#benice**

1. **Be RESPONSIBLE for you own learning.**

**#nocheating #workhard**

1. **Clean up after yourself.**

**#notyourmaid**

**To be successful in 7th grade:**

• Effort is the one absolute that is requested and required.

• Be on time – you and your work – it says a lot about you as a

person.

• Attitude is one thing you can and do control – how you “see” things

can be as an opportunity or as awful – it is totally up to you to

decide.

• When someone else is speaking – your responsibility is to listen.

• Always do quality work – you are expected to do your best.

• You are expected to treat others and others’ property with

courtesy and respect. I will do the same for you.

• I believe that an important part of the education process is

learning personal responsibility and self-discipline. Therefore, I

expect you to bring your materials to class not to ask permission to

go to your locker once class has begun. If you don’t have the necessary

materials in order to do your work, you will lose Effort points.

• Pay attention. Instruction is important to your success.

• Putting heads down on desk or closing eyes will be interpreted as

sleeping in class and will result in loss of all Effort points.

• Be in your seat when class begins and wait for me, not the clock, to

dismiss class.

• Look for ways to positively express your ideas and opinions.

Moaning, complaining and similar nonproductive communication is not

acceptable methods of expression in this classroom.